



OFFICE OF THE SUPERINTENDENT

94 Panther Drive
Yazoo City, Mississippi 39194
Phone: 662.746.4672

Fax: 662.746.9270
www.yazoo.k12.ms.us

Dr. Ken Barron, Superintendent
Dr. Terri Rhea, Assistant Superintendent

April 15, 2024

NOTICE TO BIDDERS

The Yazoo County School District will receive bids for Chromebooks and Carts in the following manner:

Unpriced bid proposals will be accepted until 11:00 a.m. CST. on Wednesday, May 9, 2024, in sealed envelopes at the Yazoo County School District Central Office, 94 Panther Dr. Yazoo City, MS or by electronic submission. Electronic bids and /or reverse bid can be submitted at www.centralbidding.com. Any questions relating to the electronic bidding process, please contact Central Bidding at 225-810-4814.

Bidding will be held by electronic reverse auction on May 16, 2024, from 9:00 a.m. - 9:30 a.m. CST central unless extended.

Specifications are on file at the Central Office. To receive a copy of the specifications please contact the Director of Technology by email sylvia.green@yazoo.k12.ms.us. Specifications may also be downloaded on the Central Bidding Website for a fee. All bids must comply with the specifications provided. The Yazoo County School District reserves the right to waive any informality and to reject any and all bids.

Yazoo County School District
Attn: Sylvia Newman-Green
94 Panther Dr.
Yazoo City, MS 39194

Published Dates: April 24, and May 1, 2024



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BID NOTICE

To: PROSPECTIVE BIDDER

FROM: SYLVIA NEWMAN-GREEN, DIRECTOR OF TECHNOLOGY
YAZOO COUNTY SCHOOL DISTRICT
94 PANTHER DR.
YAZOO CITY, MS 39194
662-746-4672

ISSUE DATE: APRIL 18, 2024

REQUEST FOR BIDS/REVERSE AUCTION

<u>UNPRICED BID PROPOSALS</u>	<u>REVERSE AUCTION</u>
DATE: MAY 9, 2024 TIME: 11:00 A.M. CST LOCATION: YAZOO COUNTY SCHOOL DISTRICT 94 PANTHER DR. YAZOO CITY, MS 39194	DATE: MAY 16, 2024 TIME: 9:00 A.M. -9:30 A.M. LOCATION: YAZOO COUNTY SCHOOL DISTRICT 94 PANTHER DR. YAZOO CITY, MS 39194



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BID ITEMS

ITEM DESCRIPTION: CHROMEBOOKS, MANAGEMENT LICENSE, AND CARTS

Public Notice to Newspaper	April 18, 2024
Newspaper Run Dates	April 24, 2024, and May 1, 2024
Unpriced Bid Proposals	May 9, 2024
Bid Deadline/Open for Approved Vendor	May 16, 2024
Board Approval	June 4, 2024

**EQUIPMENT SPECIFICATIONS
 (BIDDER SHALL COMPLETE BY CHECKING THE FOLLOWING)**

CHROMEBOOK SPECIFICATIONS & SERVICE BUNDLE

QUANTITY: 1550

COMPUTER CARTS

QUANTITY: 8

The Chromebooks must meet the following specifications:

- Model: Lenovo 100e G4 (shall meet or exceed item specifications)
- Processor: Intel Celeron N4500 (1.10GHz)
- Display: 11.6" 1366 x 768 Non-Touch
- Operating System: Chrome OS
- RAM: 4.0GB
- Storage: 1x32GB eMMC
- Graphics: Intel UHD Graphics
- Connectivity: Bluetooth® 5.0, WiFi6 AX201 2x2
- Webcam: 720P with Mic & Shutter
- Warranty: 1 Year Mail-in
- Quantity: 1550 units



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Additionally, the following services and accessories are required:

- Google Chrome Management Perpetual EDU License
- White Glove Service for 300 Units and Above
- Asset Tags added to each device with White Glove Service
- Lenovo 100e Gen 4 Rugged Chromebook Hardshell with Case Installation with asset tags visible
- Warranty - Plat - 4 Year with Accidental Damage Protection (Per device limit of ADP: Unlimited)
- 8 Carts with Pre-wired AC adapters with 30 devices each.

DOES YOUR PROPOSTED DEVICES MEET AND/OR EXCEED ALL SPECIFICATIONS

YES or No IF NO, PLEASE PROVIDE A FULL LIST OF SPECIFICATIONS FOR YOUR PROPOSED DEVICE

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SUBMISSION:

Un-priced Proposals will be received by Yazoo County School District, 94 Panther Dr. Yazoo City, MS, or electronically at www.centralbidding.com, at the date and time specified on the BID NOTICE. Neither dating of the un-priced proposal form, nor placing it in the mail by this date will meet legal requirements. All un-priced proposals must be received at the Yazoo County School District Central Office or electronically at www.centralbidding.com on or before the date and time specified in the Procurement Schedule. The Yazoo County School District Board of Education reserves the right to reject any and/or all unpriced proposals received and to waive any informalities.

1. If submitting a paper un-priced proposal, it shall be typed. Any changes that are made must be initiated. No changes shall be allowed after the un-priced proposals are opened. The Yazoo County School District shall not be responsible for any errors or omissions. Unpriced proposals may be hand delivered, mailed, or submitted electronically. Paper un-priced proposals must be submitted in a sealed 8" x 10" or larger envelope. Please label the outside envelope or shipping box as follows or the bid may be rejected:

Attn: Sylvia Newman-Green

Chromebooks-FY24

#Bid

May 9, 2024

Name of company or person submitting bid

2. Any un-priced proposals received after the opening date or time shall be refused and marked "Late Un-Priced Proposal" and returned to the bidder unopened. For this purpose, the official time for the un-priced proposal opening shall be based upon the time as indicated by Yazoo County School District.
3. Un-Priced Proposals may be modified or withdrawn by written notice for the Bidder, if received by the Technology Department prior to the date and time set forth in the BID NOTICE. In order to modify an un-priced proposal, the bidder must submit a new un-priced proposal with the words "Modified Un-Priced Proposal" show in the lower left corner of the sealed envelope or shipping box. The original un-priced proposal remains the property of the



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Yazoo County School District. Telephone modifications or withdrawals will not be accepted. If a bidder withdraws an unpriced proposal, all documents shall remain the property of the Yazoo County School District.

4. All items in the unpriced proposal are to be per specifications unless otherwise specified.
5. Paper un-priced proposals shall be submitted on the supplied un-priced proposal form, and electronic un-priced proposals shall be submitted online at www.centralbidding.com. Should the bidder's response not be submitted on the supplied unpriced proposal form, the district reserves the right to reject the bid.

QUALIFICATION OF BIDDERS

Un-priced Proposals will be evaluated and vendors submitting acceptable specifications will be invited to participate in the Electronic Reverse Auction. The Yazoo County School District reserves the right to extend the auction date, if necessary, to complete the pre-qualification process.

METHOD OF BIDDING:

Bids, from approved vendors, will only be accepted by bidding in the Electronic Reverse Auction Bid Event that has a date and time starting Thursday, May 16, 2024, at 9:00 a.m. CST. Bids will only be accepted in an Electronic Process hosted by Central Bidding and the Suppliers must complete the free registration at: <https://www.centrauctionhouse.com/registration.php> to participate in this Electronic Reverse Auction Bid Process. For any questions relating to the electronic submittals and/or bidding process, please call Central Bidding at 225-810-4814.

We will host one reverse auction for Chromebooks, Google Management License, White Glove Enrollment Service, Protective Case, ADP Extended Warranty, charging carts, and Fixed Asset Inventory Service Bundle. Please note that Lift-Gate Delivery is **REQUIRED** as the district does not have a loading dock at the delivery address.



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Additional Information:

ACCOUNTING PRACTICES:

The Yazoo County School District requires that Purchase Orders be issued before any items are ordered or delivered. The Yazoo County School District shall not be responsible for any products delivered without an approved Purchase Order, and/or without a signed acknowledgment of receipt by a District Employee at the time of delivery.

The awarded vendor shall provide accurate, readable, and timely reports, such as invoices, credits, and statements as requested by the district.

BUDGETARY CONSTRAINTS:

The district reserves the right to reduce or increase the quantity or retract any item from the bid without any obligation or penalty based upon the availability of funds.

GOVERNING LAW

This agreement shall be governed by and construed by the laws of the State of Mississippi. The Bidder expressly agrees that under no circumstances shall the District be obligated to pay attorney fees or the cost of legal action to Bidder.

W-9 FORM:

The Yazoo County School District requires the attached W-9 Form to be completed and included in a bid submission.

This bid consists of the (A) BID NOTICE, (B) BID INSTRUCTIONS, (C) SPECIFICATIONS, AND UN-PRICED PROPOSAL FORM.



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I/We, the undersigned, do hereby understand and accept the following instructions under which this unpriced proposal is being submitted.

(Company Name) (Signature)

(Address) (Name)

(Federal ID Number) (Title)

(Telephone) (Date)

(Email) (Fax)

If applicable, please acknowledge acceptance of bid and delivery requirements and any addendum issued by checking below:

Lift Gate Delivery Required _____

Addendum 1: _____

Addendum 2: _____

Did you include the complete W-9 Form? Yes _____ No _____

RETURN THIS COMPLETED FORM WITH YOUR UN-PRICED PROPOSAL